

REQUEST FOR A VITAL RECORD

You may obtain a certified copy in-person at Westbrook City Hall, by ordering online through the City's website at www.westbrookmaine.com or by completing the following request form and mailing it to this office. **If you are requesting a record other than your own, you must show proof that you are legally authorized to obtain the record.** Contact the City Clerk's Office for more information.

BIRTH RECORD

Birth Name (First, Middle, Last):
Date of Birth:
Parent A's Name (First, Middle, Last – Use Birth or Maiden Name):
Parent B's Name (First, Middle Last – Use Birth or Maiden Name):
Your relationship to the person on this Birth Certificate:

MARRIAGE RECORD

Spouse A's Name (First, Middle, Last – Use Birth or Maiden Name):
Spouse B's Name (First, Middle, Last – Use Birth or Maiden Name):
Date of Marriage:
Your relationship to the persons on this Marriage Certificate:

DEATH RECORD

Decedent Name (First, Middle, Last):
Date of Death:
Your relationship to the Decedent:

APPLICANT INFORMATION

Your current name:
Phone Number:
Email Address:
Mailing Address:

Required documentation: (1) Copy of your photo identification; (2) check or money order payable to "City of Westbrook", \$15/first copy, \$6/each additional copy; and (3) a self-addressed stamped envelope.

By signing below, I swear/affirm that the information above is true and correct.

Applicant Signature

Date